



To: Provost and Vice Chancellor Elisha Baker,  
University of Alaska Anchorage

Fr: Kimberly Swiantek,  
UAA Governance Office

Re: Standard Catalog Language for Special Topics and Stacked Courses

On October 4, 2013 the Faculty Senate approved to the following motion brought forward by the Undergraduate and Graduate Academic Boards.

**Motion: to approve standard catalog language for special topics and stacked courses.**

**Standard language for special topics courses:**

Special note: May be repeated [number of times] for credit with change of subtitle.

Special note: May be repeated for a maximum of [number of] credits with change of subtitle.

Special note: May be repeated [number of times] for a maximum of [number of] credits with change of subtitle.

**Standard language for stacked undergraduate courses:**

Special note: Not available for credit to students who have completed [the other course].

If I may be of further assistance, please let me know.

**Provost**

Approved     Disapproved

Comments:

*E. Baker*

*25/10/2013*

\_\_\_\_\_  
Elisha Baker, Provost and Vice Chancellor

\_\_\_\_\_  
Date

**Chancellor**

Approved     Disapproved

Comments:

*TR Case*

*28 Oct 2013*

\_\_\_\_\_  
Tom Case, Chancellor

\_\_\_\_\_  
Date