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To: Provost and Vice Chancellor Elisha Baker,

University of Alaska Anchorage

Fr: Kimberly Swiantek,

**UAA** Governance Office

Re: Transfer Policy Related to Upper/Lower Division Equivalencies

On November 1, 2013 the Faculty Senate approved to the following motion brought forward by the Undergraduate Academic Board.

## Motion to approve the Transfer Policy related to upper/lower division equivalencies:

Lower division transfer courses with a course description that matches the course description of an upper division UAA course will be brought in as a departmental elective at the level of institution, i.e. at the lower-division level. In the case where a department determines that a lower division course from another institution satisfies the learning outcomes of an upper division degree requirement of their program, the department may request to have the lower division course meet the degree requirement via petition; however the course will not be allowed to be applied towards the general university requirement of 42 upper-division credits.

If I may be of further assistance, please let me know.

Provost  ☑ Approved ☐ Disapproved Comments:	
Docusigned by: Elisha "Brar" Baker  646650765771406	November 8, 2013
Elisha Baker, Provost and Vice Chancellor	Date
Chancellor  ☑ Approved ☐ Disapproved Comments:	
Tom Case  Tom Case  Tom Case, Chancellor	November 8, 2013