

University of Alaska Anchorage (“UAA” or the “University”)  
 Administrative Services (the “Office”)  
**Regular Meeting of the Campus Planning Advisory Board (“CPAB” or the “Board”)**  
 Anchorage, AK – ADM 204 & Zoom  
 June 12, 2023, at 1:00 pm

**Agenda and Summary**

**1. Call to Order**

The regular meeting of the CPAB was called to order by the majority.

Name	Present	Excused
<b>Ryan Buchholdt</b> , Vice Chancellor of Administrative Services (VCAS)	X	
<b>Tania Rowe</b> , Fiscal Professional, Shared Services, Student Services	X	
<b>Carrie Couey</b> , Director of Administrative Services	X	
<b>Ginger Blackmon</b> , Associate Professor of Educational Leadership		X
<b>Amanda Yaune</b> y, Director of the Budget Office	X	
<b>Ian Hartman</b> , Associate Professor & Chair, Department of History, Collage of Arts and Science		X
<b>John Moore</b> , Research Laboratory Manager, Collage of Arts & Sciences, Research	X	
<b>Deanne Woodard</b> , Vice Chancellor for Student Services	X	
<b>Sharon Chamard</b> , Professor, Justice Center, Collage of Health		X
<b>Christopher McConnell</b> , Director, Facilities Planning & Construction		X
<b>Rhiannon Calkins</b> , UAA EA to the VCAS, Recorder	X	

Name	Present	Excused
<b>Denise Runge</b> , Provost	X	
<b>Anthony Paris</b> , Professor, Mechanical Engineering, College of Engineering		X
<b>Daniel Campbell</b> , Director, Institutional Research	X	
<b>Gokhan Karahan</b> , Chair & Professor of Accounting & Finance, College of Business & Public Policy		X
<b>Kimberly (Kim) Mahoney</b> , Assoc. Vice Chancellor of Facilities and Campus Services	X	
<b>Jodee Kuden</b> , Head, Collection Development/Professor, Consortium Library	X	
<b>Jon Bittner</b> , Director, Alaska Small Business Development Center, Centers & Institutes	X	X
<b>Pete Praetorius</b> , Associate Professor, Communications		X
<b>Susan Kalina</b> , Vice Provost for Academic Affairs & Institutional Effectiveness	X	
<b>Kelly Smith</b> , Associate Professor, Department of Automotive & Diesel Technology, Community & Technical Collage		X

**2. Review of the Previous Minutes**

The Board reviewed the minutes from the previous meeting: 2023.04.10\_CPAB Meeting Agenda and Summary.docx.

**3. Fiscal Year 2025 (FY25) Budget Requests Review**

Speaker: Ryan

Document(s): FY25 Budget Requests Folder; FY25 Budget Requests Overview

Ryan reviewed with the Board the files for the budget requests. CPAB has about 3 weeks to review and finalize their list of requests for the FY25 budget.

The Board discussed the metrics for rating the requests. They agreed that all the metrics would all be weighted the same and that the scale would be 1 though 5 with 1 being the least important and 5 being the most important.

Reviews need to be submitted by the end of the day on June 26, 2023. A special meeting will be called for CPAB on the 27<sup>th</sup> or 28<sup>th</sup> to review the results.

**4. System Office FY25 Guidance**

Document: FY25 Budget Guidance - UA System.pdf

Ryan reviewed with the Board the FY25 Budget Development Guidelines from the President.

**5. Adjourned**

With no other matters to be brought before the assembled, the meeting was adjourned.

Respectfully Submitted,

Rhiannon J. Calkins, CAP  
Executive Assistant and Recording Secretary