

University of Alaska Anchorage (“UAA” or the “University”)
Regular Meeting of the Campus Planning Advisory Board (“CPAB” or the “Board”)
 Anchorage, AK – [Zoom](#)
 December 12, 2024, at 10:00 am

Agenda and Summary

A. CALL TO ORDER

The meeting of the Board was called to order by the majority.

MEMBERS

Co-Chairs

Name	Title	Present	Excused
Ryan Buchholdt	Vice Chancellor for Administrative Services (VCAS)	X	
Denise Runge	Vice Chancellor & Provost	X	

Faculty

College	Name	Term	Present	Excused
Arts & Sciences (CAS)	Paul Dunscomb	2025/2026	X	
Business and Public Policy (CBPP)	Lance Howe	2025/2026	X	
Education (SOE)	Ginger Blackmon	2025/2026	X	
Engineering (CoEng)	Anthony Paris	2025/2026	X	
Health (COH)	Sharon Chamard	2025/2026	X	
Community & Technical (CTC)	Kellie Puff	2025/2026	X	
Community Campuses (CC)		2025/2026		
Consortium Library (LIB)	Jodee Kuden	2025/2026	X	

Staff

Area	Name	Term	Present	Excused
Administrative Services		2025/2026		
Centers & Institutes	Jon Bittner	2025/2026		X
Research	John Moore	2025/2026	X	
Student Services		2025/2026		
Community Campuses	Carrie Couey	2025/2026	X	

Ex Officio (Non-voting Members)

Name	Title	Department	Present	Excused
Dan Campbell	Director	Institutional Research	X	
Amanda Graham	Director	Budget Office	X	
Susan Kalina	Senior Vice Provost	Academic Affairs & Institutional Effectiveness	X	
Kim Mahoney	Associate Vice Chancellor	Facilities & Campus Services	X	

Recoding Secretary

Name	Title	Department	Present	Excused
Rhiannon Calkins	Executive Assistant	Administrative Services	X	

B. REVIEW AND APPROVAL OF TODAY’S AGENDA

Speaker: Co-Chairs

The Board reviewed the proposed agenda for today’s meeting. After discussion and motioned by Paul, and seconded by Sharon, the agenda for today’s meeting was unanimously approved.

C. REVIEW AND APPROVAL OF THE PREVIOUS MEETING’S SUMMARY

Speaker: Co-Chairs

Documents: [2024.11.15_CPAB Meeting Agenda and Summary.docx](#)

The Board reviewed the minutes of the previous meeting. As motioned by Sharon, and seconded by Paul, the minutes were unanimously approved.

D. FINANCIAL MATTERS

AUXILIARIES

Speaker: Ryan

Documents: [UAA Auxiliary Proformas - RCB 20241022.xlsx](#)

Ryan provided an update on UAA’s fund balance, and UA Board of Regents (BOR) financial watch list items related to auxiliaries. He reviewed financial data for the UAA Housing, Dining, and Conference Services, Parking, Bookstore, and Alaska Airlines Center units.

E. SERVICE ASSESSMENT

Speaker: Denise

Documents:

Denise gave an overview and update on the status of the Service Assessment program. She noted that not all the requested reports have been turned in. The volunteers for this review will be notified in January to start the reviews.

Denise proposed the use of student survey data like NECCI, the Graduate Exit Survey, or the Risk Survey from Student Success for the institution's report. The Board discussed the proposal of using existing survey data to evaluate the effectiveness of service programs. After a robust discussion, and at the desire of the Board, it was decided that use of current survey data would not accurately reflect the effectiveness of the service programs being reviewed.

Scoring Rubric: Denise will share the rubric that was created for the report reviews at the next CPAB meeting.

F. OTHER MATTERS

There were no other matters to be brought before the group.

G. ADJOURNED

With no further matters to be brought before the group, the meeting was adjourned.

Respectfully Submitted,

Rhiannon J. Calkins, CAP
Executive Assistant and Recording Secretary