Friday February 24, 2011, from 9:00 to 11:00AM, Location: Lucy Cuddy Center

Committee members attending:

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| --- | --- | --- |
| Matt Cullin- P | Gail Johnston-P | Dave Fitzgerald-P |
| Angela Dirks- E | Amy Green-P | Hilary Davies-P |
| Ann Jache-P | Susan Mircovich-D | Ed McLain- A |
| Bruno Kappes- P | Todd Petersen- A | Ira Rosnel- P |
| Dimitry Ostrovsky - D | Alpana Desai- P |   |

P-present E-excused A-absent D-Distance

**Tech Fair**

The Faculty Technology Fair on February 17th from 11:30 until 1:00 PM in the Lucy Cuddy Center was well attended. The following technologies were presented:

* SMART BOARDS by Dan Johnson
* SMART PENS and speech recognition software by Krista Zug
* Tablet PC’s by Gail Johnston and Hilary Davies,
* CAMTASIA by Gail Johnston
* Clickers by Steffen Peuker
* Virtual labs by Susan Mircovich & Liena Murdoch
* ePortfolio by Bruno Kappes
* Digital Detours by Katie Walker

Lee Henrikson, Luke Weld, and Eric Baldwin from the Faculty Technology Center were present to answer questions and offer solutions. Sally Bremner won the Galaxy android and Daniel Anteau won the iPad.

**Report from the University Technology Council (UTC) – meeting February 11th**

Email issues:

Gmail, MSN, yahoo etc. are now accepting inbound from UAA; however, Hotmail is not taking inbound from UAA. National companies "grade" the reputation of email domains.  The grades are changed every hour.  We were upgraded from POOR to Neutral within 48 hours of the incident. Because of the turmoil, changes are being made to UAA's system.

* Inbound –
	+ Iron port filters for suspected SPAM so many valid business emails are being set aside.
	+ Monday through Friday faculty and staff are sent a list of their inbound “suspected SPAM” and are given the option to send them through or ignore them.
	+ This service is not preformed on the weekends
	+ UAA has not yet explored setting up individual “White Lists”
	+ Community campuses inbound email comes through UAA’s Iron port system.
	+ IT wants to be notified if unwanted SPAM makes it through the filter
* Outbound –
	+ A “Threshold” has been set for the number of outbound emails from a single email account.
	+ If the number of outbound emails exceed the threshold – the personal email account password will be reset, meaning the individual cannot access any of the UAA accounts tied to the email domain name. (blackboard, etc.)
	+ Adjustments will be made to some accounts because they send out regular email to all students, or all faculty.
	+ Community campuses have their own mail domain so their outbound email does not go through UAA’s iron port

RIAA:

The file sharing trouble in the dorm has decreased but file sharing on the “Campus Public Use wireless” has increased (even at lower bandwidth). Most students in the dorm did not notice the difference. Expect IT to take action on the Public Use wireless at the end of February.

ONE CARD:

The project broke the managed print services, but it is now fixed.  There is still one issue remaining: the $10 fee is not listed separately on the account, instead it is added into the balance on the card.  A post-project review is planned.

**Report from the E-Learning Work Group**

The eTech Fair was presented through Elluminate Live and had 51 attendees. The sessions were recorded for later viewing. The e-Learning work group is organizing a sub-group to focus on adjunct support. They are accessing the needs of adjuncts when first hired to provide information, links, handbooks, etc. In addition, CAFÉ is also doing a series of workshops. There was discussion about an adjunct website as a “go-to place” for all information pertaining to adjuncts.

**Report from Tech Fellows Planning Committee**

They met for the first time to discuss the logistics/theme/goals/purpose of the program. The current proposal is that this year would be focused on departmental teams for participants (concerns about individual needs were also addressed). The timing, presenters, support, accountability, and outcomes were also addressed.

**Qualtrics Survey Tool - Bruno Kappes**

Bruno demonstrated the many options and uses of the UAA hosted Qualtrics survey option. Some faculty are using it to supplement the IDEA survey in an attempt to gain feedback from students. The Qualtrics support center is very informed and personable- easy to use and set up (also free with unlimited questions unlike Survey Monkey). Quick turnaround allows you to improve or refine classes in a timely manner.

**eLearning & Technology Faculty Handbook**

The handbook is a living document and is updated every year. To view the current round of changes, see the draft (separate attachment). The following is a summary of the proposed changes:

* Changed title of ACDLIT (Academic Computing, Distance Learning and Instructional Technology) to ACDLITe (Academic Computing, Distance Learning, Instructional Technology and eLearning)
* Used **eLearning** for titles (conforms with proposed wording for UAA Faculty Senate Constitution and Bylaws)
* Used **e-learning** for text (conforms with proposed wording for UAA Faculty Senate Constitution and Bylaws)
* Deleted links that no longer exist
* Removed reference to the definition of Distance Learning from the Northwest Commission on Colleges and Universities (NCWWU), as it no longer exists in the standards. Replaced by the wording in the Higher Education Opportunity Act
* Added sentence recommended by Legal Counsel to textbook information

**Motion:**

Change the name of the committee from (ACDLIT) Academic Computing, Distance Learning, and Instructional Technology, to (ACDLITe) Academic Computing, Distance Learning, Instructional Technology, and eLearning.

**Motion:**

Adopt the updates to the eLearning & Technology Faculty Handbook as proposed above.

ACDLIT’s next meeting will be March 23, 2012, Location: Lucy’s in the Cuddy Center from 9:00 until 11:00 AM