

**BYLAWS OF THE CONSTITUTION  
OF THE  
FACULTY SENATE  
UNIVERSITY OF ALASKA ANCHORAGE**

**Section 1. (Article 3. Membership)**

A. Nomination of Senators

- (1) The Governance Coordinator shall prepare a slate of candidates for Senate positions consisting of eligible faculty nominated by faculty.
- (2) Nominations shall be made in accordance with Article 3, sections 3, 4, and 5 of the Constitution.

B. Election of Senators

Faculty Members shall vote in accordance with Article 3, sections 3, 4, and 5 of the Constitution.

C. Recall of Senators

- (1) Any elected Senator may be recalled by a two-thirds vote of all qualified voters in the Senator's unit as defined in Article 3, sections 3, 4, and 5 of the Constitution casting ballots in a recall election held in accordance with paragraph two (2) below. A successful recall shall be effective immediately upon tabulation of all ballots cast.
- (2) A recall election shall be held upon receipt by the Faculty Senate Executive Board of a written petition signed by at least ten percent (10 %) of the tenure-track faculty members in the Senator's unit as defined in Article 3, sections 3, 4, and 5 of the Constitution, which sets forth the basis for recall. A copy of the petition shall be provided to the Senator who is the subject of the petition. Announcement of a pending recall election shall be published in the agenda for the next Faculty Senate meeting, and the Senator whose recall is being sought shall be provided an opportunity to address the Faculty Senate at that meeting if the Senator so desires. At the Faculty Senate Executive Board's discretion, other members of the faculty may be permitted a reasonable opportunity to address the body, either in favor of or in opposition to the recall petition. A recall election shall then be conducted within 14 days after the meeting.

**Section 2. (Article 4. Officers)**

A. Nomination of Officers

The Governance Coordinator shall prepare a slate of candidates for the officer positions of President-Elect and Vice President. This slate must consist of eligible faculty nominated by faculty.

B. Election of Officers

Faculty Members shall vote in accordance with Article 4, section 3 of the Constitution.

C. Recall of Officers

- (1) Any elected officer may be recalled by a two-thirds vote of all qualified voters casting ballots in a recall election held in accordance with paragraph (2) below. Recall shall be effective immediately upon tabulation of all ballots cast.
- (2) A recall election shall be held upon receipt by the Faculty Senate Executive

Board of a written petition signed by at least ten percent (10 %) of the tenure-track faculty members, which sets forth the basis for recall. A copy of the petition shall be provided to the officer who is the subject of the petition. Announcement of a pending recall election shall be published in the agenda for the next Faculty Senate meeting, and the officer whose recall is being sought shall be provided an opportunity to address the Faculty Senate at that meeting if the officer so desires. At the Faculty Senate Executive Board's discretion, other members of the faculty may be permitted a reasonable opportunity to address the body, either in favor of or in opposition to the recall petition. A recall election shall then be conducted within fourteen (14) days after the meeting.

### **Section 3. (Article 5. Boards and Committees)**

All Faculty Senators are expected to serve on at least one Faculty Senate Committee or Board as an elected or appointed position.

(1), (2), (3), and (4) will apply to the following committees: Academic Computing, Distance Learning, Instructional Technology, and eLearning; Student Academic Support and Success; Budget, Planning and Facilities Advisory; Diversity; Library Advisory; Senior Administrators Review; and Research and Creative Activity.

- (1) The Senate shall appoint a minimum of three Senators for the Committee for one-year appointments, with a maximum of two Senators from any unit as defined in Article 3, section 3, subsections A-K, and section 4 of the Constitution.
  - (2) A Senate member of the Committee shall convene the first meeting.
  - (3) New and continuing members shall elect the chair(s) no later than May 15, with service to begin June 1. The Chair or a Co-chair must be a member of the Faculty Senate.
  - (4) The Committee shall present an outline of its year-long agenda and goals to the Faculty Senate no later than the regularly scheduled October meeting.
- A. Composition of the Undergraduate Academic Board. Faculty members on leave that prevents them from meeting the qualifications for membership and attendance requirements in the Faculty Senate Constitution (Article 5, Sections 3 & 12) are not eligible to serve as members of the Undergraduate Academic Board and must relinquish the position.
- (1) Each of the units listed in Article 3, Section 3, of the Constitution shall elect representatives to the Undergraduate Academic Board so that total membership on the Board is the equivalent of one representative for each sixty (60) or fraction thereof of faculty members who meet the requirements laid down in Article 5, Section 3, of the Constitution, except for the single At Large position.
  - (2) Faculty Members shall be elected by faculty within their respective units as defined in Article 3, section 3 of the Constitution.

Faculty Representation:  
College of Arts and Sciences  
College of Business & Public Policy  
School of Education  
College of Health  
Community & Technical College

College of Engineering  
Consortium Library  
Kenai Peninsula College  
Kodiak College  
Matanuska-Susitna College  
Prince William Sound College  
Faculty / At Large position (1 seat)

- (3) The Senate shall appoint four Faculty Senators to serve on the Board. If any elected members also serve as Faculty Senators, this number can be reduced such that a minimum of four Senators serve on the Board.
- (4) Elected faculty members shall serve two-year staggered terms and Faculty Senate-appointed members shall serve one-year terms for the Undergraduate Academic Board.
- (5) The students of the University of Alaska Anchorage may appoint one undergraduate or certificate-seeking student to voting membership on the Undergraduate Academic Board. The method of selection of the student representative shall be the responsibility of the student government.
- (6) New and continuing members of the Board shall elect the chair person(s) no later than May 15, with service to begin June 1. The chair(s) shall be elected by the Board from those members who are in the second year of their terms or who have served at least one previous term of office. If no chair is an elected senator, a chair shall act as an ex officio voting member of the Senate at Senate meetings.
- (7) One representative from the Office of Academic Affairs, appointed by the Provost, and one representative from the Office of the Registrar shall be ex officio and non-voting members of the Undergraduate Academic Board. The Governance Office shall be responsible for coordinating the activities of the Undergraduate Academic Board.

#### B. Functions and Responsibilities of the Undergraduate Academic Board

- (1) The UAB Chair shall have the discretion to shift meetings to a fully online format. Regardless, all meetings will be conducted with a remote option to allow all Board members to participate as voting members via remote link.
- (2) The Board may initiate and review all academic policies of undergraduate programs as defined in Article 2, Section 2, subsection c(1) of the Faculty Senate constitution.
- (3) Subject to Article 5, Sections 5, 5a, and 5b of the Constitution, the Board shall have the authority to approve all new permanent numbered courses, including those from Community Campuses and changes in number, content, title, and description of existing undergraduate courses;
  - (a) review and recommend any changes in existing undergraduate degree and undergraduate certificate programs, which have been initiated by program faculty;
  - (b) review and recommend any new undergraduate degree or

undergraduate certificate programs, which have been initiated by faculty.

- (4) The Board may forward issues about academic computing, distance learning, instructional technology, e-learning, or telecommunications to the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee. These requests may include a request for a timely response.
- (5) Approved actions of the Board shall be submitted for review to the Faculty Senate at the next regularly scheduled meeting of the Senate.
- (6) The Chairs of the Undergraduate Academic Board and the Graduate Academic Board may establish a joint special committee to consider matters of mutual concern to the Academic Boards.
- (7) The Undergraduate Academic Board shall present an outline of its yearlong agenda and goals to the Faculty Senate no later than the regularly scheduled October meeting.
- (8) The General Education Council (GEC) is a standing committee reporting to the Undergraduate Academic Board (UAB). The committee is charged with General Education vision and engagement, curriculum review, coordination of assessment, and engagement of General Education stakeholders through regular communication and outreach.
  - (a) The membership of the GEC shall consist of a minimum of eight to a maximum of twenty members. The UAB Chair will serve in an ex officio position. A minimum of three other members will be concurrently serving members of UAB, and UAB members will be from different curricular divisions or campuses. The following units shall be represented by a faculty member:
    - Each of the GER Tier I and II Categories (i.e. Written Communications, Oral Communications, Quantitative Skills, Natural Sciences, Social Sciences Humanities, and Fine Arts)
    - Two faculty members from disciplines not included in the GER categories.
    - Consortium Library
    - Community Campuses
  - (b) At least one Community Campus must be represented.
  - (c) The students of the University of Alaska Anchorage may appoint one undergraduate or certificate-seeking student to voting membership on the GEC. The method of selection of the student representative shall be the responsibility of the student government.
  - (d) Members representing Tier I or II Categories may also represent their respective community campuses.
  - (e) All faculty membership terms are for two academic years.

During the Spring semester, UAB will select three of its members to serve on the GEC. The remaining seats, not filled by UAB, will be included in an

election. Any vacant seats after the election may be appointed by the UAB.

(f) All regulations of UAB apply to the GEC.

(g) The Council shall:

1. facilitate and review all requests to add to, delete from, or substantively modify the courses in the General Education curriculum per General Education policy;
2. review all requests to modify General Education Requirements or policies;
3. initiate, maintain, and review General Education policy.
4. recommend actions to the Board based on the review;
5. coordinate with accreditation
6. maintain and revise an assessment plan
7. coordinate GER assessment each year
8. communicate GER assessment results to faculty

C. Composition of the Graduate Academic Board. Representation on the Graduate Academic Board is limited to faculty representing graduate programs. Faculty members on leave that prevents them from meeting the qualifications for membership and attendance requirements in the Faculty Senate Constitution (Article 5, Sections 3 & 12) are not eligible to serve as members of the Graduate Academic Board and must relinquish the position.

(1) Faculty Members shall be elected by faculty within their respective units as defined in Article 3, section 3 of the Constitution.

College of Arts & Sciences	(2)
College of Business & Public Policy	(1)
School of Education	(1)
College of Health	(2)
College of Engineering	(1)
Consortium Library	(1)
At large	(1)

(2) The Senate shall appoint four Faculty Senators to serve on the Board. If any elected members also serve as Faculty Senators, this number can be reduced such that a minimum of four senators serve on the Board.

(3) Elected faculty members shall serve two-year staggered terms and Faculty Senate-appointed members shall serve one-year terms for the Graduate Academic Board.

(4) The students of the University of Alaska Anchorage may appoint one graduate student to voting membership on the Graduate Academic Board. The method of selection of the student representative shall be the responsibility of the student government and be in accord with USUAA's Constitution and Bylaws.

(5) Newly elected and continuing members of the Board shall elect the chairperson no later than May 15 with service to begin June 1. The chair shall be elected by the Board from those members who are in the second year of their terms or who

have served at least one previous term of office. If the chair is not an elected senator, the chair shall become an ex officio voting member of the Senate.

- (6) One representative from the Office of Academic Affairs, appointed by the Provost, and one representative from the Office of the Registrar shall be ex officio and non-voting members of the Graduate Academic Board. The Governance Office shall be responsible for coordinating the activities of the Graduate Academic Board.

#### D. Functions and Responsibilities of the Graduate Academic Board

- (1) The GAB Chair shall have the discretion to shift meetings to a fully online format. Regardless, all meetings will be conducted with a remote option to allow all Board members to participate as voting members via remote link
- (2) The Board may initiate and review all academic policies of graduate programs as defined in Article 2, Section 2, subsection c (1) of the Faculty Senate Constitution.
- (3) Subject to Article 5, Sections 5, 5a, and 5b, of the Constitution, the Board shall have the authority to
  - (a) approve all new permanent numbered courses, including those from Community Campuses, and changes in number, content, title, and description of existing graduate courses;
  - (b) review and recommend any changes in existing graduate degree and graduate certificate programs; which have been initiated by program faculty;
  - (c) review and recommend any new graduate degree or graduate certificate programs, which have been initiated by faculty.
- (4) The Board may forward issues about academic computing, distance learning, instructional technology, e-learning, or telecommunications to the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee. These requests may include a request for a timely response.
- (5) Approved actions of the Board shall be submitted for review to the Faculty Senate at the next regularly scheduled meeting of the Senate.
- (6) The Chairs of the Undergraduate Academic Board and the Graduate Academic Board may establish a joint special committee to consider matters of mutual concern to the Academic Boards.
- (7) The Graduate Academic Board shall present an outline of its year-long agenda and goals to the Faculty Senate no later than the regularly scheduled October meeting.

#### E. Composition of the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to a Senate member of the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

F. Functions and Responsibilities of the Academic Computing, Distance Learning, Instructional Technology, and eLearning Committee

- (1) The Committee may initiate and review all policies affecting academic computing, instructional technology, distance education, and e-learning as defined in Article 2, Section 2, subsections c (1) and (3) of the Faculty Senate constitution.
- (2) The Committee shall represent the faculty to the Chancellor and the Faculty Alliance on academic computing, instructional technology, distance education, e-learning, and telecommunications as defined in Article 2, Section 2, subsections d (5) and (8) and subsection e (5), (6), (7), and (9) of the Faculty Senate constitution.
- (3) The Committee shall respond to requests from the UAB or GAB in reference to academic computing, instructional technology, distance education, e-learning, and telecommunications. In addition to any reports requested by the initiating Board, the Committee shall submit a report to the Faculty Senate summarizing any findings or recommendations. This may be the same report submitted to the initiating Board.

G. Composition of the Student Academic Support and Success (SASS) Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to a Senate member of the Student Academic Support and Success (SASS) Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

H. Functions and Responsibilities of the Student Academic Support and Success (SASS) Committee.

The Committee may initiate and review all policies affecting student academic support to include but not be limited to attrition, assessment, placement, and advising. Examples of academic support include supplemental instruction, tutoring, learning communities, and in-take processes.

I. Composition of the Budget, Planning, and Facilities Advisory Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to a Senate member of the Budget, Planning, and Facilities Advisory Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

J. Functions and Responsibilities of the Budget, Planning, and Facilities Advisory Committee

- (1) The Committee shall represent the faculty to the Chancellor and the Faculty Alliance on budget matters as defined in Article 2, Section 2, subsection c(3), subsections d (1), (3), and (8), and subsections e (1), (3), and (5) of the Faculty Senate constitution including, but not limited to, budget and planning, administrative appointments, and computing.
- (2) The Committee may initiate and review all policies affecting the facilities and equipment of the university as defined in Article 2, Section 2, subsections c (3) and (4) of the Faculty Senate constitution including, but not limited to, physical facilities, safety, parking, offices, space, and classrooms.
- (3) The Committee shall represent the faculty to the Chancellor and the Faculty

Alliance on the budget as defined in Article 2, Section 2, subsections d (4), (6), (7) and (8) and subsection e (4) of the Faculty Senate constitution including, but not limited to, physical facilities, safety, parking, offices, space, and classrooms.

K. Composition of the Diversity Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to a Senate member of the Diversity Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

L. Functions and Responsibilities of the Diversity Committee

The Committee may initiate and review all policies affecting diversity in faculty and student populations, including community outreach, as defined in Article 2, Section 2, subsection c (4) of the Faculty Senate constitution.

M. Composition of the Library Advisory Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to a Senate member of the Library Advisory Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

N. Functions and Responsibilities of the Library Advisory Committee

The function of the Committee shall be to advise the Dean of the Library with regard to collection development, levels of service, and other policies affecting use of the Library to the Faculty Senate no later than the regularly scheduled October meeting.

O. Composition of the University-wide Faculty Evaluation Committee

The Faculty Senate shall establish one University-wide Faculty Evaluation Committee consisting of a total of fifteen (15) tenured full professors. No more than five (5) faculty members may be from an individual school or college. Tenured associate professors will be elected if there are insufficient numbers of professors to staff the committee. All faculty members who serve on this committee shall be elected by the faculty at large to three-year terms. Any faculty member serving on a promotion or tenure committee at a prior level may not serve on the UFEC subcommittee reviewing files that member has already reviewed. Elections shall be held annually, and in each year, seven or eight members shall be elected. No faculty member who holds an administrative appointment (dean, director, associate dean, assistant dean) in the University is eligible. The committee shall establish subcommittees composed of committee members for the purposes of evaluation of individual faculty.

No committee member may review his or her own or an immediate family member's file, nor may any committee member participate in a meeting where those files are being reviewed.

P. Functions and Responsibilities of the University-wide Faculty Evaluation Committee

- (1) to review and recommend policies on tenure, promotion, appointment, reappointment, and termination as defined in Article 2, Section 2, subsections



c. of the Faculty Senate constitution.

- (2) to review school and college evaluation criteria and processes for consistency with Board of Regents and University policies and to make change recommendations to the Provost.
- (3) to review the recommendations of school and college peer review committees and of deans and directors for their consistency with Board of Regents and University policies and with the requirements adopted by the schools and colleges.
- (4) to make recommendations on faculty promotion and tenure to the Provost.

Q. Composition of the Faculty Grants and Leave Committee

Tenure-track faculty elected from the following units:

College of Arts & Sciences	(2)
College of Business & Public Policy	(1)
School of Education	(1)
College of Health	(2)
Community & Technical College	(1)
College of Engineering	(1)
Consortium Library	(1)
Community College (any)	(1)

The Committee shall be composed of faculty members serving three-year, staggered terms. No committee member may review sabbatical files nor participate in a meeting where sabbatical files are being reviewed when the committee member's or an immediate family member's file is being evaluated.

R. Functions and Responsibilities of the Faculty Grants and Leave Committee

- (1) The Committee may initiate and review grant and leave policies as elements in academic and faculty affairs subject to statewide authority. Grant and leave policies include but are not limited to policies concerning
  - (a) sabbatical leave
  - (b) release time and research and faculty development workload measurement
  - (c) categorization and prioritization of objectives
  - (d) support services
  - (e) allocations among units
  - (f) standards
  - (g) research and faculty development opportunitiesSabbatical leave policies shall be considered independently of other grant and leave policies.
- (2) The Committee may provide advice and consultation to the Chancellor of the University of Alaska Anchorage in matters relating to the administration of Faculty Development Funds, Research and Travel Funds, and Sabbatical Leave including but not limited to
  - (a) development of time lines and procedures for awarding grants
  - (b) review and assessment of applicants for University grants
  - (c) fostering of faculty development and research opportunities for faculty members.
- (3) The Committee shall present a report of its activities to the Faculty Senate at the regularly scheduled December and May meetings.

S. Composition of the Senior Administrators Review Committee:

- (1) A Senator on the Committee, or designee assigned by the Senate's Executive Board, shall convene the first meeting in each academic year.
- (2) Membership on the committee is open to any faculty member who submits his or her name to the Vice President by April 20, or as vacancies permit.
- (3) Refer to Article 5, Section 3 for additional committee guidelines.

T. Functions and Responsibilities of the Senior Administrators Review Committee

- (1) Oversee the faculty review of the Provost, and Deans and Directors via an annual anonymous survey.
- (2) Annually advise the Senate's Executive Board by the end of September of the Committee's timeline, principal activities and deliverables, and resource requirements for that academic year. Thereafter, the Committee shall present an outline of its year-long agenda and goals to the Faculty Senate no later than the Senate's regularly scheduled October meeting.
- (3) Annually review the anonymous survey instrument(s) and modify as needed.
- (4) Annually discuss with the University's Chancellor, Provost, and Deans and Directors the overall scope of the anonymous survey instrument, the expected processes for its administration, and the timeline noted in (2) above.
- (5) Notify faculty prior to the anonymous survey's administration; and encourage faculty participation in the survey process.
- (6) Confer with the Chancellor, the Provost, and each Dean and Director (as appropriate) to determine the most suitable reporting process(es), including a feedback mechanism to the faculty. If that individual is newly appointed or leaving his or her post during a year when the relevant faculty are to be anonymously surveyed, the Committee, following discussion with that individual and the Senate's Executive Board, may elect to postpone the anonymous survey for up to one year.
- (7) At the discretion of its Dean or Director, a unit may be divided, with the Committee's approval, into subunits as long as said subunits are large enough to ensure the anonymity of respondents.
- (8) Oversee the anonymous survey's administration. This responsibility includes liaising with IT, or similar provider, to ensure anonymity for those completing the survey as well as providing various reports based on the survey data.
- (9) Provide an annual summary report to the Senate addressing faculty participation rates; suggestions from the Chancellor, Provost, and Deans and Directors on improvements for subsequent anonymous surveys; faculty perceptions of how well the survey instrument addressed faculty concerns; faculty views on the effectiveness of the overall anonymous survey process in improving the University, College or School; a template summarizing the anonymous survey results, and any other relevant concerns.

U. Academic Assessment Committee

Composition of the Assessment Committee

- (1) Representation on the Assessment Committee shall be elected by faculty within their respective units as follows:
  - a. College of Arts & Sciences (1)
  - b. College of Business & Public Policy (1)
  - c. School of Education (1)
  - d. College of Health (1)
  - e. Community & Technical College (1)
  - f. College of Engineering (1)
  - g. Consortium Library (1)
  - h. Kodiak College (1)
  - i. Kenai Peninsula College (1)
  - j. Matanuska-Susitna College (1)
  - k. Prince William Sound College (1)
  - l. At-large (1-4)
- (2) In addition, there shall be two (2) appointed representatives from Faculty Senate who serve one-year terms.
- (3) Elected faculty members of the Assessment Committee shall serve two-year staggered terms.
- (4) Newly elected and continuing members of the Assessment Committee shall elect the chairperson no later than May 15 with service to begin June 1. The Chair or a Co-chair must be a member of the Faculty Senate.
- (5) One representative from the Office of Academic Affairs, appointed by the Provost shall be an ex-officio and non-voting member of the Assessment Committee. OAA shall be responsible for coordinating and supporting the activities of the Assessment Committee.

#### V. Functions and Responsibilities of the Academic Assessment Committee

- (1) Develop and maintain the UAA Assessment Handbook with the primary focus of program improvement;
- (2) Provide professional development opportunities around best practices in assessment;
- (3) Recommend academic assessment-related actions to the appropriate bodies;
- (4) Provide guidance for the collection and analysis of academic assessment documents;
- (5) Field and respond to requests for information on UAA academic assessment results and achievement of Program Student Learning Outcomes;
- (6) Review requests to modify assessment policies and procedures;
- (7) Refer curricular and academic issues to the appropriate Faculty Senate Boards;
- (8) Undertake such additional tasks or responsibilities relating to academic assessment as assigned by the Senate.

#### W. Composition of the Community Campus Committee

The committee membership shall include at least one eligible faculty member from each of the four community campuses listed in Article 3, Section 3 of the Constitution. Membership on the committee is open to any eligible faculty member who submits

their name to the Vice President or to a Senate member of the Community Campus Committee by April 20, or as vacancies permit.

#### X. Functions and Responsibilities of the Community Campus Committee

- (1) Annually advise the Senate's Executive Board of the committee's timeline and milestones for that academic year and that of each of the community campus Faculty Forums.
- (2) To communicate information, and to coordinate action(s) of mutual interest, between the Faculty Senate and the community campus Faculty Forums. When necessary, the committee shall facilitate consultation between any Faculty Forum and the Faculty Senate's Executive Board on governance matters common to both.
- (3) To provide a single point of liaison between the community campus Faculty Forums and other standing committees of the Faculty Senate.
- (4) Assist each community campus Faculty Forum, when requested by such, in developing and implementing a system of periodic feedback between the Director and faculty on matters specific to their respective campuses; each feedback system shall provide information useful to the respective campus Director and shall enhance communication between that Director and his or her faculty on matters derived therein. Each Forum shall periodically report its activities to the committee for inclusion in the latter's year-end report.

#### Y. Composition of the Research and Creative Activity Committee

Membership on the committee is open to any faculty member who submits their name to the Vice President or to the chair of the Committee by April 20 or as vacancies permit.

Refer to Article 5, Section 3 for additional committee guidelines.

#### Z. Functions and Responsibilities of the Research and Creative Activity Committee

- (1) The Committee may initiate and review all policies affecting research and creative activity.
- (2) The Committee will provide a connection between the faculty and the UAA Vice Provost for Research and advise the VPR on developing productive relationships with faculty engaged in research and creative activity across the campus.
- (3) The Committee will provide reports and recommendations to the Faculty Senate on behalf of the faculty engaged in research and creative activity at UAA.
- (4) The Committee may conduct needs assessments, engage in planning, and advocate on behalf of faculty engaged in research and creative activity.

### **Section 4. (Article 4. Meetings)**

- A. Faculty Senate meetings shall be open to attendance by all faculty members.
- B. Faculty Retreats shall be open to attendance by all faculty members.

- C. UAA faculty members who are not members of the Senate may participate in Senate debate, including speaking for or against motions on the floor.
- D. The Senate shall make use of a "consent agenda" in which non-controversial items of new business are bundled as a single action item. Items will be removed from the consent agenda and placed in the regular agenda upon request by any Senator.

**Section 5. (Article 8. Parliamentary Authority)**

A roll call vote shall be ordered if requested by one-third of the members present.

**Section 6. (Article 10. Amendments)**

- A. Amendments to the Bylaws may be proposed by any tenure-track member of the faculty eligible to serve as a Senator.
- B. Copies of proposed amendments shall be sent to all members of the Faculty.
- C. The President shall schedule a first reading and discussion of the proposed amendment at the first meeting of the Faculty Senate following distribution of copies of the proposed amendment. The second reading of a proposed amendment may be held not sooner than the second regular meeting following the distribution of copies.
- D. Following the second reading, the amendment shall be voted on by all faculty members eligible to serve as Senators, as described in Article 3, section 1, of this Constitution. Amendments shall be approved by a simple majority vote. The vote shall be considered invalid if fewer than twenty-five (25%) of the eligible voters respond. A Motion to Reconsider may be made only at the following meeting.