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| **UAA School of Social Work BSW Field Education Fall 2017 Calendar** |
| ***Please visit the UAA BSW Field Education website for copies of course syllabi and additional details:*** *https://www.uaa.alaska.edu/academics/college-of-health/departments/school-of-social-work/field-education/bsw.cshtml* |
| **August** |  |
| Thursday, 8/24 | UAA BSW Field Education Orientation in LIB 307 |
| Monday, 8/28 | First day of the Fall 2017 semester  |
| Wednesday, 8/30 | First day of practicum seminar – this course meets each week on Wednesdays until 12/13 |
| **September**  |  |
| Mon 9/4  | UAA closed for the Labor Day holiday  |
| Wednesday, 9/13 | Four (4) Community Agency Visit reports due; Integration Reflection Narrative (IRN) # 1 due |
| Wednesday, 9/20 | DRAFT Learning Contract due (does not need to be signed) |
|  Wednesday, 9/27 | Agency Orientation Summary Report due  |
|  | *SITE VISITS TO TAKE PLACE BETWEEN 9/18 AND 10/6 (APPROX.)* |
| **October** |  |
| Wednesday, 10/4 | Integration Reflection Narrative (IRN) #2 due. *IRNs #3, #4, and #5 are due on 10/25, 11/15, and 11/29* |
| Wednesday, 10/11 | FINAL, SIGNED Learning Contract is due IN CLASS on Wednesday, 10/11 |
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|  **November**  |  |
| Wednesday, 11/1 | Mid-Semester Report is due and must be signed by the student, field instructor, and (if applicable) agency supervisor |
| Thurs 11/23 + Fri 11/24  | UAA closed for the Thanksgiving holiday - no seminar will be held this week on 11/22 |
|  | *END-OF-SEMESTER SITE VISITS TO TAKE PLACE BETWEEN 11/20-12/8 (APPROX.)* |
|  **December**  |  |
|  Monday, 12/4 | Student self-assessments + Learning Portfolios are due to field instructor for review in preparation for the end of semester |
|  Friday, 12/8 | Last day of practicum for F17 for most students.  |
| Monday, 12/11 | Learning Portfolios are due to the seminar instructor/faculty liaison by 5:00 pm. *No late Portfolios will be accepted!* |
| Wednesday, 12/13 | Last day of seminar for the F17 semester! |
| **December/January** |  |
|  | *Winter Break is from December 17th-January 15th; students will be back at practicum on or after 1/16/18* |

***UAA BSW Field Education Website - General Info:***

[***https://www.uaa.alaska.edu/academics/college-of-health/departments/school-of-social-work/field-education/***](https://www.uaa.alaska.edu/academics/college-of-health/departments/school-of-social-work/field-education/)

***UAA BSW Field Education Website - Forms:***

[***https://www.uaa.alaska.edu/academics/college-of-health/departments/school-of-social-work/field-education/bsw.cshtml***](https://www.uaa.alaska.edu/academics/college-of-health/departments/school-of-social-work/field-education/bsw.cshtml)

Form 1: Organization Profile

Form 2: Field Instructor Application

Form 3: Agency Representative Application

Form 4: Agency Supervisor Application

Form 5: Affiliation Agreement Template

Form 6: Agency Placement Decision Form

Form 7: Student Placement Decision Form

Form 8: Disclosure Form

Form 9: Student Accident Insurance

Form 10: Student Statement of Understanding

Form 11: Field Instructor Checklist for Student Agency Orientation

Form 12: Report on Community Visit

Form 13: Agency Orientation Summary Report

Form 14: Learning Contract Format

Form 15: Weekly Timesheet

Form 16: Integration Reflection Narrative Guidelines

Form 17: Learning Portfolio Guidelines

Form 18: Supervision Agenda

Form 19: Annotated Reading File

Form 20: Annotated Resource File

Form 21: Mid-Semester Report

Form 22: BSW Communication Rating Scale

Form 23: Student End of First Semester Self-Assessment

Form 24: Field Instructor Student Assessment

Form 25: End of Placement Competency Assessment

Form 26: Agency Evaluation of the BSW Field Education Program

Form 27: Student Evaluation of the BSW Field Education Program

Form 28: Social Work Roles

Form 29: BSW Field - CSWE Competencies & Practice Behaviors

\***Note:**

The PowerPoint from the UAA BSW Field Orientation, the Field section of the BSW Student Handbook, and Practicum Seminar syllabi for both sections are also available on the website.