

**2024 - 2025 DATES AND DEADLINES**

DISTRIBUTED BY FACULTY SERVICES— OFFICE OF ACADEMIC AFFAIRS

**This calendar is specifically for the Faculty Services Office and UNAC due dates. Please check with your Dean's/Director's office for dates specific to each college/school. Some things may be due to the Dean's/Director's office for signatures prior to being submitted to Faculty Services.**  
**Link to Full Academic Calendar at [https://www.uaa.alaska.edu/academics/office-of-academic-affairs/\\_documents/AY25-Academic-Calendar.pdf](https://www.uaa.alaska.edu/academics/office-of-academic-affairs/_documents/AY25-Academic-Calendar.pdf)**

Appointment Letters to Faculty	Mid July 2024
Faculty Contracts begin	August 11, 2024
New Faculty Orientation (Day 1 on 8/12, Day 2 on 8/21)	August 12 and 21, 2024
College Faculty Meetings (College meetings on 8/15, Community Campus Meetings on 8/16)	August 15-16, 2024
Fall Teaching Academy	August 19, 2024
Faculty/Staff Convocation (8/23), Campus Kickoff (8/24)	August 23-24, 2024
Fall semester instruction begins	August 26, 2024
Promotion, Tenure, Post-Tenure Reviews and 4th Year Comp files due to the dean (UNAC CBA 9.2.6)	September 12, 2024
Annual Activity Reports due to the dean for all faculty (UNAC CBA 9.2.1)	September 12, 2024
Sabbatical reports due to OAA (for 2023-24 and Spring 2024 Sabbaticals)	September 16, 2024
Sabbatical applications due to dean/director (last Monday in September)	September 30, 2024
Emeritus applications for December Commencement due to OAA (after review completed by Campus Directors, College Peer Review Committees & Dean) - internal deadline	October 15, 2024
College Peer Review Committee evaluations of comprehensive files due to faculty member (UNAC CBA 9.2.6)	October 15, 2024
Faculty response to College Peer Review Committee review of comprehensive files due to Dean's office (9.2.6)	October 22, 2024
Sabbatical requests due to OAA with Dean's/Director's signature (last Monday in October)	October 28, 2024
Non teaching day (day before Thanksgiving)	November 27, 2024
Fall Commencement	December 15, 2024
Dean's/Director's evaluation of comprehensive files due to faculty member (UNAC CBA 9.2.6)	December 20, 2024
UAA Winter Closure	Dec 24, 2024 - Jan 1, 2025
Faculty response to Dean's/Director evaluation of comprehensive files due (UNAC CBA 9.2.6)	January 3, 2025
UNAC Dean's response to Annual Reviews due to faculty member (UNAC CBA 9.2.1)	January 15, 2025
Provost decisions on sabbaticals (approx. date)	January 15, 2025
Emeritus applications for May Commencement due to OAA (after review completed by Campus Directors, College Peer Review Committees & Dean) - internal deadline	February 14, 2025
UFEC evaluations of comprehensive files due to faculty member (UNAC CBA 9.2.6)	February 20, 2025
Faculty response to UFEC evaluation of comprehensive files due (UNAC CBA 9.2.6)	February 26, 2025
Faculty workloads due to Dept. Chair (UNAC CBA 13.3.4: Mar. 1 or at least 60 days prior to the end of the current contract period)	March 1, 2025
UAA Spring Break (Campus closed on March 14th)	March 10 - 14, 2025
Sabbatical reports due to OAA (for Fall 2024 Sabbaticals)	March 15, 2025
Provost's evaluation of comprehensive files due to faculty member (UNAC CBA 9.2.6)	March 31, 2025
Faculty workloads due to dean (UNAC CBA 13.3.4: Apr 1 or at least 30 days prior to end of the current contract period)	April 1, 2025
Faculty response to Provost's evaluation of comprehensive files due (UNAC CBA 9.2.6)	April 7, 2025
Chancellor decisions on Promotion & Tenure	May 1, 2025
Faculty workloads due from dean to unit member (UNAC CBA 13.3.4: May 1 or at least 5 working days prior to the end of the current contract period)	May 2, 2025
Spring Commencement	May 4, 2025
Last day of Faculty Contracts	May 10, 2025
Faculty planning to stand for promotion and tenure must notify Dean/Director by 5pm (include ext reviewers—9.2.6)	May 12, 2025
Dean's offices contact external reviewers for all P&T candidates (UNAC CBA 9.2.6)	June 30, 2025